

2016 Founders' Day Committee Meeting

Action Plan

Monday, February 15, 2016 @ 11:00 a.m.

Dr. Tameka B. Hobbs and Dr. Jeffrey Swain, Co-Chairs
Dr. Denise Callwood-Brathwaite, Ex-Officio

Date of the Program: **Thursday, March 17, 2016, at 10:00 a.m.**

1. Call to Order
2. Action Items
 - a. Decide on a Keynote Speaker
 - i. Felecia Hatcher, Founder, Feverish; Author, *How to Start a Business on a Ramen Noodle Budget* CONFIRMED
 - b. Award Nominees
 - i. Sarah Blocker Meritorious Service Award
 1. Maude Burroughs Jackson – Class of 1964. Civil Rights Activist. APPROVED; CONFIRMED
 - ii. Nathan White Collier Meritorious Service Award
 1. Barrington Irving APPROVED; CONTACTED; CONFIRMED
 - iii. Susie C. Holley Humanitarian Award
 1. Umi Selah fka Philip Agnew. APPROVED; CONFIRMED
 2. Daniel Agnew, Roots Collective. APPROVED; CONFIRMED
 - ~~c. Confirm speaker by December 22nd – TBD~~
 - ~~d. Notification of award recipients by December 22nd – TBD~~
 - e. **Ordering fabrication of the arch – BENDROSS**
 - f. **Create budget for both the Birthday Party, Leadership Academy, and Service Project. Due: January 15th**
3. Program
 - a. Wednesday, March 16th (LEADERSHIP) - **HOBBS**
 - i. Positive response from Florida Senator Dwight Bullard - COMPLETE
 - ii. Focus on developing student leaders; IN PROCESS
 1. Survey issued
 2. Working with Ms. Hall and Mr. Jackson – **IN PROCESS**
 - b. Thursday, March 17th - Founder's Day Program (CHARACTER) - **SWAIN**
 - i. The committee needs to identify students/staff/faculty to perform the following roles on the program:
 1. Processional – Faculty, Royal Court, Dais Guests, and SGA E-board ONLY
 - a. Freshmen seated
 - b. Student organization in colors seated
 2. Invocation – **RECOMMENDATION NEEDED**
 3. Litany – identify student legacy rep - **RECOMMENDATION NEEDED**

- 4. Rites of Passage – identify alumni rep - **RECOMMENDATION NEEDED**
- 5. Occasion - **RECOMMENDATION NEEDED**
- 6. History of the University - **RECOMMENDATION NEEDED**
- 7. Introduction of the Speaker - **RECOMMENDATION NEEDED**
- ii. University Birthday Party - **BENDROSS**
- c. **Friday, March 18th (SCHOLARSHIP) – HOBBS**
 - i. Faculty Senate Conference - Drs. Nathaniel Holmes and Priye Torulagha are leading the effort.
 - ii. Hall of Fame Banquet, 6:00 p.m. to 8:00 p.m. Coordinated through the Office of Institutional Advancement. **PENDING**
- d. Saturday , March 19th (SERVICE) - **FORD**
 - i. Focused on campus or within Miami Gardens
 - ii. Dobbs suggested **Barbara Hawkins ES**, Bunche Park ES
 - iii. Donations from Sodexo and City Parks & Recreation
 - iv. Update from Ms. Ford

4. Lion Legacy Program

- a. Thirteen (13) applications were received
 - i. Check for infractions
 - ii. Check GPA
- ~~b. Announcement will be made on December 7th.~~
- c. Orientation meeting – **SWAIN, HOBBS, AND ALLEN; NEED DATE**
 - i. **FIRST MEETING – TUESDAY, FEBRUARY 16TH AT 11AM**
- d. List of supplies
- e. Have the students select a spokesperson
- f. Local Arrangements Committee
 - i. Gwen Duncan with ACCORD
 - ii. Rev. Ron Rawls and the St. Paul A.M.E. Church in St. Augustine
 - iii. Alumni contact – **COHEN**
- g. **Agreement with St. Johns Convention and Visitors Bureau**
 - i. **Hotel**
 - ii. **Literature**
 - iii. **Discounts?**
 - iv. **NEED TO DEVELOP PROMOTIONAL MATERIAL**
- h. Chaperones – Tameka Hobbs and Keith Allen